



Ramsgate Town Council

EVENTS COMMITTEE

General

A Committee of the Town Council established to consider and make recommendations to Council in relation to the allocation of Events Funding.

The following matters are to be administered by this Committee:

- ❖ To consider applications for Events Funding and to allocate accordingly.
 - ❖ To sponsor, organise or arrange events within the town with the objective of securing good quality, well managed and well supported events for residents and visitors to Ramsgate.
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Membership, Chairmanship and Quorum

Number of Members	Up to 15 incl Mayor and Deputy mayor ex officio.
Political Balance	n/a.
Appointments/Removals from Office	By resolution of full Council
Restrictions on Appointment	None.
Restrictions on Chairmanship/Vice-Chairmanship	None
Quorum	Five
Number of ordinary meetings per Council Year	As required by the business at hand.
Standing Sub-Committees	As required by the business at hand

Terms of Reference

1. To meet bi-annually in March and September.

2. To allocate funding to Event Organisers following consideration of Events Fund applications.
3. Responsibility for preparing a draft revenue budget at its September meeting for each coming financial year in respect of the functions of the Town Council falling within the terms of reference of the Events Committee and to submit that to the Finance & General Purposes Committee for consideration by not later than 31st October in any year

Delegated Powers.

4. The matters referred to in Paragraph 1 to 4 above are fully delegated. Expenditure under the following budget headings are delegated by annual Council resolution:
 - ❖ Events (all sections)
5. Virement between budget items or within budget sections may only be granted on application to the Finance and General Purposes Committee or the Council in extremis.
6. These powers are granted on the strict understanding that full and accurate accounts are kept and that the Finance and General Purposes Committee has overall oversight of the budget items within the Committee's remit.