



## **RAMSGATE TOWN COUNCIL**

### **Minutes of the Radford House & Custom House Committee**

**Venue:** The Council Chamber, the Custom House, Harbour Parade, Ramsgate.

**Date:** Wednesday 9 July 2019.

**Present:** Councillors; Albon, Ara, Campbell, Green, Knight and Nixey.

Also in attendance; R. Styles – Town Clerk & E. Richford – Deputy Town Clerk (RFO).

#### 059 **ELECTION OF CHAIRMAN**

Proposed by Cllr Campbell, seconded by Cllr Nixey that;

Cllr Albon to be elected as Chairman for the year.

**RESOLVED**

#### 060 **APOLOGIES**

Apologies were received from Cllrs Makinson, L Piper and S Piper.

#### 061 **DECLARATIONS OF INTEREST**

None declared.

#### 062 **ELECTION OF VICE-CHAIRMAN**

Proposed by Cllr Campbell, seconded by Cllr Albon that;

Cllr Green to be elected as temporary Vice-Chairman.

**RESOLVED**

#### 063 **COMMITTEE TERMS OF REFERENCE**

Proposed by Cllr Campbell, seconded by Cllr Albon that;

The Committee name be amended to 'Radford House and Custom House Committee'.

Insert a further Term of Reference;

'The Committee remit is the renovation of Radford House into a community based space taking into consideration the opinions of stakeholders and the community'.

**RESOLVED**

064 **UPDATE REPORT ON PROGRESS TO DATE – RADFORD HOUSE**

The Town Clerk gave a verbal update;

Gates fitted; CCTV all round building; burglar alarms fitted and monitored; fire alarm tested and additional fitted; building valued for insurance purposes and insurance in place; yard is being cleared.

An open day has been arranged for Thursday 11 July 2019. Those attending will be provided with a form to complete in order to air their views on the future use of Radford House and the Custom House.

The verbal report was noted.

065 **THE WAY FORWARD – RADFORD HOUSE**

It was agreed that the weatherproofing of Radford House needed to be checked before the winter sets in.

A replica of the shield removed from the building should now be ordered.

Grants should be researched to assist in the renovation costs.

The heating requirements to be researched.

Set up broadband connection.

Copy of surveys and plans for the property to be sent to Members.

The consultation on the future use of Radford House and the Custom House deadline to be the last working day of August 2019 (Friday 30<sup>th</sup>).

Expressions of Interest to be sought from community groups indicating what space they would require; what it would be used for and what other requirements they would need.

A public meeting to be arranged for when plans are ready to be viewed.

066 **TOWN CLERKS REPORT**

There was nothing further to report.

The Chairman closed the meeting at 8.05 pm.