



RAMSGATE TOWN COUNCIL

Minutes of the Radford House & Custom House Committee

Venue: The Council Chamber, the Custom House, Harbour Parade, Ramsgate.

Date: Wednesday 22 August 2019, 2pm.

Present: Councillors; Albon, Campbell, Crittenden, Green and Moore.

Also in attendance; R. Styles – Town Clerk & Miss E. Richford – Deputy Town Clerk (RFO).

089 **APOLOGIES**

Apologies were received from Cllrs Ara, Knight and Makinson.

090 **DECLARATIONS OF INTEREST**

None declared.

091 **MINUTES**

Proposed by Cllr Campbell, seconded by Cllr Albon that;

The minutes of the meeting held on 9 July 2019 (minutes 059 to 066) were approved as a true record.

RESOLVED

Proposed by Cllr Campbell, seconded by Cllr Crittenden that;

The Radford House and Custom House Committee recommend to Council that a budget is set for the capital spend on renovation of Radford House to a maximum of the remaining balance of the legacy, this being £161,240.21.

A detailed Terms of Reference for the Committee should be brought to the next meeting. The Terms of Reference to be amended to include decisions on the dual use of Radford House and The Custom House.

092 **RADFORD HOUSE - MAINTENANCE & ADAPTIONS FOR COMMUNITY USE**

The Committee considered the report of the Town Clerk.

Proposed by Cllr Campbell, seconded by Cllr Albon that;

The following action to be carried out;

1. The Town Clerk to prepare a list of all remedial external and internal work that is required to make Radford House a building that can be used. This does not include any internal structural changes.
2. The Town Clerk to arrange a meeting with the Chairman of the committee, Cllr Albon, and the Conservation Officer, TDC, (other Councillors may attend) in order to discuss any potential Listed Building Consent requirements for Radford House before the contractor submits any application/s.
3. The running costs of Radford House to be assessed with reference to utilities.
4. The Valuation Office to be contacted to register Radford House as an empty property and to get a valuation of the property for rates purposes.
5. A report to be supplied to the Committee on the condition of the current boiler – heating engineers to look at this and a comparison with electric heating to be made.
6. A survey of all electrical systems to be carried out and reported to the Committee.
7. A report on the feasibility and cost involved in solar panels for Radford House.
8. Results of the survey on the potential use of Radford House to be summarised and advertised on social media and the website. The same to be sent to all Members of Council.

RESOLVED

Further actions to be taken at a later date;

1. Asbestos testing of the whole building to be arranged.
2. Insulation of the ground floor to be assessed.
3. Disability Access advice to be sought.
4. Advice on installation of a lift to be sought.

It was noted that the next meeting of the Committee will be held after the afore mentioned meeting with the TDC Conservation Officer has taken place.

093 **TOWN CLERKS REPORT**

There was nothing further to report.

The Chairman closed the meeting at 3 pm.