



RAMSGATE TOWN COUNCIL

Minutes of the Finance and General Purposes Committee

Venue: The Council Chamber, the Custom House, Harbour Parade, Ramsgate.

Date: Wednesday 3 October 2018

Present: Councillors; Brown, Campbell, Connor, J Fairbrass, L Fairbrass, Falcon, Hartley, Kennedy (from item 7), Larkins, L Piper, S Piper, and Shonk.

Also in attendance: R Styles–Town Clerk and Miss E Richford – Deputy Town Clerk (RFO).

092 APOLOGIES

Apologies were received from: Cllrs Stummer-Schmertzing and Young.

093 DECLARATIONS OF INTEREST

None declared.

094. MINUTES

Proposed by Cllr Connor and seconded by Cllr Hartley that;

The minutes of the meeting held on 27th June 2018 (minutes 031 to 037) are agreed as a true record with an amendment showing Cllr Hartley as in attendance.

RESOLVED

095 ACCOUNTS 2018-19

The committee received and noted the report from the Deputy Town Clerk (RFO).

All income and expenditure were noted as on track with any overspends accounted for. It was also noted that the Annual Return 2017-18 had come back with no comment from the External Auditor.

The Accounts 2018-19 report was noted.

096 WORKWEAR REPORT

The Committee considered the report presented by the Town Clerk.

Proposed by Cllr Campbell and seconded by Cllr S Piper that;

An order to be placed with 'Trews Workwear' for 2 items for each member of the outside team (as per report) and one item for the supervisor (casual use for the supervisor – usually the Town Clerk as required). Hi-Viz to be ordered; 5 units for each size; total being 25 in orange and with the RTC logo. The Town Clerk has the authority to replace items of clothing due to wear and tear.

RESOLVED

097 CHRISTMAS LIGHTS SWITCH ON EVENT – REQUEST FOR INCREASED FUNDING

The Committee considered the report presented by the Deputy Town Clerk.

Proposed by Cllr Campbell and seconded by Cllr Hartley that;

Event funding for the Christmas Lights Switch On event 2018 to be increased by £2,000.00 to £4,000.00.

RESOLVED

The following agenda items were taken as confidential under the terms of the Public Bodies (Admission to Meetings) Act 1960 as proposed by Cllr Campbell, seconded by Cllr L Fairbrass and RESOLVED.

098 RTC GRIEVANCE POLICY AND WEB & SOCIAL MEDIA POLICY

The Committee considered the confidential reports provided by the Town Clerk and the Digital Communications and Marketing Officer.

Proposed by Cllr Campbell and seconded by Cllr L Fairbrass that;

As an interim measure the Grievance Policy is adopted but the Town Clerk to liaise with HR to confirm that all is in order, with the Policy being fully adopted at the next meeting of the Committee.

RESOLVED

Proposed by Cllr Campbell and seconded by Cllr L Fairbrass that;

The Social Media Policy to be agreed and adopted. KALC to be approached to verify that the Policy is in order with a report back to the next meeting of the Committee.

RESOLVED

099 RTC PROPERTY REPORT

The Committee considered the confidential report presented by the Town Clerk.

RESOLVED

100 SUPPORT FOR LOCAL BUSINESSES

The Committee considered the confidential report presented by Cllr Hartley.

101 STAFF MATTERS

The Committee considered the confidential report presented by the Deputy Town Clerk.

RESOLVED

102 TOWN CLERK'S REPORT – INCLUDES DECORATIVE LIGHTING REPORT

The Committee considered the confidential report presented by the Town Clerk.

RESOLVED

The Chairman closed the meeting at 8.02 pm.