



RAMSGATE TOWN COUNCIL

Minutes of the Finance and General Purposes Committee

Venue: The Council Chamber, The Custom House, Harbour Parade, Ramsgate.

Date: Wednesday 22nd October 2014

Present: Councillors; Campbell, Dark, Everitt, Fenner, D.Green, E.Green, Huxley, Moore, Nicholson (Chairman), Ovenden, Poole, and Shonk.

Also in attendance; R.Styles - Town Clerk.

150. APOLOGIES

Apologies were received from Cllr Dwyer – On honeymoon.

151. DECLARATIONS OF INTEREST

None declared.

152. MINUTES

The minutes of the meeting held on 23rd July 2014 (minutes 079 to 087) were agreed as a true record.

Proposed by: Cllr Campbell Seconded by: Cllr Dark.

RESOLVED

153. ACCOUNTS YEAR END 2014-15 – 2nd QUARTER

- a) **Expenditure item:** Civic 16 -20: Mayor's chain, further repairs and replacement supporting chain for the badge in silver gilt proposed (cost £300). Insignia sub budget over spent, but other parts of the budget within budget, the cost will be therefore taken from the overall Civic budget.

Proposed by Cllr Campbell, Seconded by Cllr Dark.

RESOLVED

ACCOUNTS YEAR END 2014-15 – 2nd QUARTER (Contd)

- b) **Expenditure Item 42:** Town Improvements – Agreed that £5,000 be taken from contingency and added to the Town improvement budget. It is also

noted that the Town improvements have added significantly to the wellbeing of the Town and its residents.

Proposed by: Cllr Campbell Seconded by: Cllr E.Green.

RESOLVED

- c) **Income Item 3- Custom house rent** - it was noted that one tenant of the Custom House was still in arrears and the committee agreed that another letter be sent asking for a payment plant to bring the account into balance by the end of the financial year, within 5 working days of receipt. Failing any response a payment plant to be imposed and if that too failed to elicit an appropriate response, then the Committee delegates the Chairman and Vice Chairman to take appropriate action to resolve the matter.

Proposed by: Cllr Campbell Seconded by: Cllr Dark.

RESOLVED

- d) **The report was received and noted.**

Proposed by: Cllr Nicholson, Seconded by: Cllr Campbell.

RESOLVED.

154. **CUSTOM HOUSE REPAIRS**

- a) **VIC toilet (ground floor and upper floor right)** – the quotation from Copper Connect was approved.

Proposed by: Cllr Nicholson, Seconded by: Cllr Campbell.

RESOLVED

- b) **Electro-Hydraulic automatic doors for VIC:** The Committee agreed the proposal in principle but wanted to see designs that were in keeping with the building before finally committing to the work.

Proposed by: Cllr Campbell, Seconded by Cllr Dark.

RESOLVED

CUSTOM HOUSE REPAIRS (contd)

- c) **Roof security system:** the committee agreed that further quotes for the work should be sought from local security installers. Proposed by Cllr Campbell, Seconded by: Cllr Nicholson.

RESOLVED

- d) **Electric supply contract** – The Committee received and approved the Chairman's and Clerk's action under delegated powers.

Proposed by Cllr Campbell, Seconded by Cllr Dark.

RESOLVED

e) **Railings at front of building** – The Committee noted the Clerk’s report that the Coffee shop had declined the offer of two (2) appropriate menu notice boards.

f) **Damage caused to the electrical supply system during the Summer Squall** The Committee agreed that the Coffee shop should foot the bill for the damage caused by equipment they plugged into the Council’s system.

Proposed by: Cllr Campbell, Seconded by: Cllr Dark.

RESOLVED

g) **Dishwasher in staff kitchenette:** The Committee approves the fitting of a dishwasher in the staff kitchenette. The Cost of the dishwasher and fitting to be no more than £300.

Proposed by: Cllr Campbell, Seconded by Cllr Dark.

RESOLVED

h) **Room review Mayor’s parlour:** A debate took place on the merits of retaining the room solely as a Mayor’s parlour. There was no resolution and Cllr D.Green agreed to take an overview on the matter.

154. **OFFICE EQUIPMENT CONTRACT**

Smart Office Solutions were approved and the Ineo 364e was selected as the main piece of equipment.

Proposed by: Cllr: Campbell, Seconded by: Cllr E.Green.

RESOLVED

155. **STAFF MATTERS**

After consideration of the report it was agreed that the report be noted and the actions therein approved.

The Chairman closed the meeting at 8.42 pm.