



RAMSGATE TOWN COUNCIL

Minutes of an Extraordinary Council Meeting

Venue: The Council Chamber, The Custom House, Harbour Parade, Ramsgate.

Date: Wednesday 7th June 2023 at 7pm.

Present: Councillors: Nixey (Chair), Austin, Dark, Driver, Green, Hetherington, Hudson, Huxley, Makinson, Moore and Ovenden

Also in attendance:

Miss L Fidler, Town Clerk & RFO

Mr D Williams, Communications & Marketing Officer..

081/23

APOLOGIES

Apologies were received and accepted from Cllrs Ara (work commitment), Cllr Albon (personal commitment), Cllr Crittenden (personal commitment), Cllr Wing (TDC training) and Cllr Young (unwell).

082/23

DECLARATIONS OF INTEREST

There were no declarations of interest.

083/23

DECLARATIONS OF ACCEPTANCE OF OFFICE BY COUNCILLORS

It was confirmed that all declarations of acceptance of office have been signed and received from the newly elected Councillors.

084/23

PUBLIC PARTICIPATION

(i) **PUBLIC REQUESTS TO SPEAK**

There were no requests to speak.

(ii) **REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**

There were no updates provided.

085/23

MINUTES OF COUNCIL MEETINGS

The Minutes of the Annual Council Meeting held on the 17th May 2023 (Minute No's; 068/23-080/23) were received and considered.

RESOLUTION: The Minutes were approved as a true and accurate record of the meeting.

086/23

PLANNING APPLICATIONS

Members considered the following applications, that had been called in by Members of the Council:

- (i) **F/TH/23/0501 – Savers Health and Beauty, 36 High Street -** Conversion of first and second floor areas to 5No residential flats, comprising of 2No 1-bed and 3No 2-bed together with second floor rear extension with balcony and alterations to fenestration.
RESOLUTION: To support the application in principle, however, the Council is concerned about access (will refuse trucks and delivery drivers be able to access the site from Cavendish Street lane) and over-density of the site.

- (ii) **FH/TH/23/0574 – 83 West Cliff Road, CT11 9NS -** Erection of a single storey lower ground floor rear extension together with erection of a single storey upper ground floor rear extension.
RESOLUTION: No comment.

- (iii) **F/TH/22/0769 – The Royal, 51 Harbour Parade –** Original application “Change of use of existing public house (sui generis) to commercial unit (Class E), partial demolition of existing building and erection of five-storey side extension with recessed balconies, single storey roof extension and roof terrace and new three-storey building to rear to provide 8No. new apartments (2no 1 bed and 8no 2 bed), and rearrangement of 2no. existing apartments.” Amendment “Inclusion of Planters on the drawings in the courtyard.”
RESOLUTION: To reiterate the Council’s previous resolution that “The proposal is bulky, obtrusive, out of character with the conservation area, and not in keeping with the street scene. It is recommended that the application be rejected.”

Attached to the end of the Minutes is an Appendix of Applications not called in by Members.

087/23

NEIGHBOURHOOD PLAN

Councillors received the following documents:

- (i) Ramsgate NP Screening & Regulation 14 Consultation Notes (author D. Chetwyn of Urban Vision)
 - (ii) Ramsgate Screening NP V3.8 March 2023
 - (iii) UVE Ramsgate Heritage Report Update Nov 2022
- Members were asked to consider if the Neighbourhood Plan is ready for submission to Thanet District Council for screening; to ascertain if a full Strategic Environmental Assessment (SEA) or

Habitat Regulations Assessment (HRA) is required, or if a meeting with Mr Chetwyn of Urban Vision Enterprise CIC should be called first. It was acknowledged that there is no longer a steering group for the Neighbourhood Plan, the Council will now take full responsibility for taking the Plan forward.

RESOLUTIONS:

- (i) An online meeting with Mr Chetwyn will be arranged to discuss the current Plan and the next steps. The Town Clerk will gather questions from Members in advance of this meeting.**
- (ii) Mrs J Dawes will be formally thanked for all her hard work over the past couple of years to get the Plan to this stage.**

088/23

COMMITTEES & SCHEME OF DELEGATION

Councillors received a report from the Town Clerk regarding Committees and the Scheme of Delegation, and confirm the necessary arrangements for the ensuing year.

RESOLUTIONS:

- (i) All Councillors will remain on all Committees for six months, the Town Clerk will then bring forward a proposal for how membership could be reduced, for consideration.**
- (ii) The Radford House Committee will be disbanded, and replaced with the Scheme of Delegation proposed by the Town Clerk; working in conjunction with Cllrs Nixey and Green.**
- (iii) The draft Terms of Reference for the Finance & General Purposes Committee, Planning & Infrastructure Committee, Town Promotion and General Guidance for all Committees was approved.**
- (iv) The Vice Chair for the Planning & Infrastructure Committee will be Cllr Makinson; the Vice Chair for the Town Promotion Committee will be Cllr Huxley, the Vice Chair for the Finance & General Purposes Committee was deferred to the next meeting of the Council.**

089/23

FINANCES (INCL. GRANTS)

- (i) Councillors received a report of payments between 1st April and 19th May 2023; Council was asked to note the payments authorised by the Town Clerk & RFO (total £26,885.28) and approve the payments above the threshold delegated to the Town Clerk & RFO (total £141,288.26).**

RESOLUTION: The payments authorised by the Town Clerk & RFO were noted and the payments above the threshold delegated to the Town Clerk & RFO (total £147,416.53) were approved.

- (ii) Councillors received a report from the Deputy Town Clerk & FO and the grant applications contained therein were considered.

RESOLUTIONS:

Events Fund applications:

- (a) EF9 : Ramsgate Town Carnival – £3,000.00 was awarded (in addition to the £2,000 given earlier in the year) for the increased administrative costs incurred in putting on the 2023 carnival (e.g. road closure, land hire and portaloos).
- (b) EF11: Ramsgate Youth Football Club - £750.00 was awarded to support The Annual Tournament in 2023.
- (c) EF13: Royal Temple Yacht Club - £1,000.00 was awarded to support Ramsgate Week 2023.
- (d) EF14: Ramsgate Montefiore Heritage – £750.00 was awarded to support the Annual Baroque Chamber Concert on the 18th June 2023.
- (e) EF15: Ramsgate Royal British Legion - £1,000.00 was awarded to Ramsgate Royal British Legion to support the Festival of Remembrance in 2023.

Ramsgate Fund Applications:

- (f) RF2: Stage Door CIC – an application for fundings towards the deposit and three months' rent for relocation to a new premises was turned down. The Ramsgate Fund is not for rent.
- (g) RF3: Carson Parkin-Fairley - £500.00 was awarded to support the “Icons of Ramsgate” project.
- (h) RF4: Screaming Alley - £1,000.00 was awarded for the purchase of audio equipment; the organisation will also be offered the unrequired audio equipment from the Events Equipment.
- (i) RF5: Heritage Lab CIC: An application for funding towards a DDA compliant toilet at the Age & Sons building was rejected. This is the second time that Heritage Lab have not budgeted for a DDA complaint toilet and they need to plan ahead. The applicant is welcome to come and discuss this with the Council if they wish.

(j) RF6: Mischievous Theatre CIC: £1,000.00 was awarded towards a Ramsgate High Street Audiotrail, funding subject to the applicant being successful with their other funding applications. The applicant will be invited to discuss how the content will be used with the Town Promotion Committee.

(k) RF7: Friends of Spencer Square : £779.94 was awarded for the purchase of materials necessary to repair four benches at Spencer Square (the Friends having already managed to repair 6 benches).

Note: Most of the applicants did not receive the full funding that was requested; this is because of the demands upon these budgets (the number of events requiring assistance, and the increasing costs of putting on an event); this will be explained to the applicants. Also, all applicants will be encouraged to join the “Thanet Funding Forum” Facebook group to find out more about funding options that can be applied for.

(iii) Councillors were asked to confirm the bank account signatories for the coming year / term of office.

RESOLUTION: The account signatories for the year will be Cllrs Albon, Austin, Green and the Vice Chair of the Finance & General Purposes Committee (Councillor to be confirmed).

(iv) Councillors received the NALC document “LTN 33 | Councillors’ Allowances” and considered if the Basic Parish Allowance to members should be paid for the ensuring year / term of office (as the Council wishes); the Council’s budget for 2023/2024 does include the necessary funds (£600 per councillor and £1200 for the Chair).

RESOLUTION: The Basic Parish Allowance will be paid to Councillors for the current term of office (until May 2027).

090/23

CONFIDENTIAL ITEM

(i) **EXCLUSION OF THE PUBLIC & PRESS**

It was recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

RESOLUTION: That members of the press and public will be excluded for the following item of business.

(ii) STAFF EXTRAORDINARY PAYMENT

Councillors received a report from Miss L Fidler, Town Clerk, and considered the motion contained therein from the Chair and F&GP Chair. It was recommended that this matter be considered confidentially due to the staff health matters contained therein.

RESOLUTION: Due to the extraordinary difficulties that the staff have faced this year, a one-off bonus of £100.00 will be awarded to staff.

091/23 DATE & TIME OF NEXT MEETING

Wednesday 28th June 2023 at 7pm.

APPENDIX

BELOW ARE PLANNING APPLICATIONS THAT WERE NOT CALLED IN FOR CONSIDERATION AND THEREFORE THERE IS NO COMMENT MADE;

- 1. F/TH/23/0442 – 19 Liverpool Lawn, CT11 9HJ**
Rebuild section of flint wall on north-west boundary.
- 2. L/TH/23/0443 – 19 Liverpool Lawn, CT11 9HJ**
Application for listed building consent to rebuild section of flint wall on north-west boundary.
- 3. FH/TH/23/0590 – 10 Wallwood Road, CT11 8AS**
Erection of single storey rear and side extension following demolition of existing side and rear conservatory extension.
- 4. FH/TH/23/0598 – 36 Derwent Avenue, CT11 0QA**
Erection of single storey rear extension and conversion of garage to habitable space with addition of false pitched roof (part retrospective).
- 5. F/TH/23/0601 – 85 Newington Road, CT12 6PP**
Change of use of outbuilding into habitable accommodation ancillary to flat 3 together with erection of covered walk way.
- 6. F/TH/23/0609 – Ramsgate Arts Primary School, 140 – 144 Newington Road**
Erection of single storey modular outbuilding to provide for two classrooms, two WCs, and two storage areas, to be located on the existing hardstanding play ground to the rear of the main school building.
- 7. TCA/TH/23/0644 – 23 Vale Square, CT11 9DE**
4No Conifer (T1, T2, T3, T4) – Fell

- 8. FH/TH/23/0659 – 388 Margate Road, CT12 6SJ**
Erection of first floor extension with front and rear dormer to facilitate a loft conversion.
- 9. TCA/TH/23/0666 – 35 Camden Square, CT11 8HS**
1No Olive – Cut back over hanging branches by up to 3m.
- 10. F/TH/23/0679 – Royal Oak Filling Station, Canterbury Road East**
Provision of an EVC hub and associated works.
- 11. L/TH/23/0624 – 23 Augusta Road, CT11 8JP**
Application for Listed Building Consent for Internal alterations to first floor flat and the refurbishment of existing external sash windows and doors.
- 12. F/TH/23/0663 – Eastport Motors, 314 Margate Road**
Variation of condition 2 of planning permission F/TH/21/1242 for the “Erection of part three storey, part two and a half storey building containing 4no 2-bed and 4No 1-bed self contained flats with associated landscaping following demolition of existing building” to allow amendments to approved plans in order to improve the design and achieve building regs.