



## **RAMSGATE TOWN COUNCIL**

### **Minutes of an Ordinary Council Meeting**

**Venue:** The Council Chamber, The Custom House, Harbour Parade, Ramsgate.  
**Date:** Wednesday 29<sup>th</sup> October 2025 at 7pm.  
**Present:** Councillors: Albon (Chair), Ara, Austin, Crittenden, Green, Hetherington, Hudson, Huxley, Makinson, Moore, Nixey, Ovenden, and Shonk.

Also in attendance:  
Miss E Richford, Deputy Town Clerk & FO

**266/25** **APOLOGIES**  
Apologies were received and accepted from Cllr Wing – personal; Cllr Young – personal.

**267/25** **DECLARATIONS OF INTEREST**  
None Declared.

**268/25** **PUBLIC PARTICIPATION**  
(i) **PUBLIC REQUESTS TO SPEAK**  
There were no public requests to speak.  
(ii) **REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**  
County Cllr Shonk provided a brief update on Highways matters.

**269/25** **MINUTES OF COUNCIL MEETING**  
Members received the Minutes of the Ordinary Meeting of the Council held on the 27<sup>th</sup> August 2025 (Minutes 218/25 – 225/25).  
**RESOLUTION: The minutes were approved as a true and accurate record.**

**270/25** **FINANCES**  
(i) Members received a report of payments 1st September to 31st October 2025; the Council was asked to note the payments authorised by the Town Clerk & RFO (total: £11,758.90) and approve the payments above the threshold delegated to the Town Clerk & RFO (total: £228,698.20).  
**RESOLUTIONS: The payments authorised by the Town Clerk (total £11,758.90) were noted and the payments above the threshold of the Town Clerk (total £228,698.20) were approved.**

- (ii) Members received to note the externally audited Annual Governance & Accountability Return for 2024-2025 and completion letter from Forvis Mazars LLP. In line with the Accounts and Audit (England) Regulations 2015 the statement of accounts has been published on the Council's website & noticeboard.

**RESOLUTIONS: Council noted the externally audited Annual Governance & Accountability Return for 2024-2025 and completion letter from Forvis Mazars LLP.**

- (iii) Members received and considered Sevenoaks Town Council's "Make Your Mark in Sevenoaks" brochure and considered whether sponsorship is something the Council should encourage.

**RESOLUTION: the Finance & General Purposes Committee to discuss the idea for Ramsgate Town Council.**

- (iv) Members considered a series of virements, as recommended by the Finance & general Purposes Committee.

**RESOLUTION: Council approves the virements as presented in the report and recommended by the Finance & General Purposes Committee.**

271/25

### **POLICY AND PROCEDURE**

Members considered the following policies that have been updated following significant changes to the website. The website must comply with The Public Sector Bodies (Websites and Mobile Applications)(No. 2) Accessibility Regulations 2018 (as amended 2022), it has now been updated to the latest WCAG 2.2 AA Standard.

- (i) **Accessibility Statement (as informed by the Accessibility Assessment Report).**
- (ii) **Privacy Policy.**
- (iii) **Cookie Policy.**
- (iv) **Terms of Use Policy.**

**RESOLUTION: Council approves the Accessibility Statement (as informed by the Accessibility Assessment Report); the Privacy Policy; the Cookie Policy and the Terms of Use Policy as presented. Council also thanks Mr D Williams, Marketing & Communications Officer, for all the time and effort he has put into the updates.**

272/25

### **AIMS FOR 2026/2027**

In advance of budget setting for the 2026/2027 financial year, and final term of this Council, Members were asked to consider the following:

- (i) A report from Miss L Fidler, Town Clerk & RFO, suggesting that the recent Phase 1 "Plan for Neighbourhoods" consultation could be used to focus the Council's activities in the coming year.

**RESOLUTION: Officers to:**

- **Develop outline costings & proposals for discussion at the Finance & General Purposes Committee.**
- **Prepare a communications update to share with residents, showing how the Council is responding to the consultation.**

- (ii) A report from Miss L Fidler, Town Clerk & RFO, suggesting the appointment of a part-time fixed-term Project Manager to drive forwards a number of projects.

**RESOLUTION: Council approves in principle the appointment of a fixed-term Project Manager and instruct officers to prepare a detailed job description and person specification for approval by Council or the Finance & General Purposes Committee.**

- (iii) A report from Miss L Fidler, Town Clerk & RFO, regarding funding for external officers.

**RESOLUTION:**

- **In principle RTC should consider funding a KCC Community Warden(s); wait for feedback from the Northwood and Newington Councillors and then consider where a Community Warden(s) would be most useful in Ramsgate and how to establish this.**
- **The matter to be discussed with a private security firm to find out what they would suggest and what that would cost. Provision for elsewhere other than the town centre to be researched.**
- **Both options above to be considered before a decision is made.**

273/25

**TDC ASSETS: FESTIVAL OF BRITAIN FOUNTAIN**

Members received a report from Mrs R Smith, Town Centre and Tourism Fountain. Manager and considered if the Town Council has a role to play with the Festival of Britain Fountain.

**RESOLUTION: The matter to be put on hold until TDC provides a list of what RTC could potentially take over.**

274/25

**LAND TRAIN FOR RAMSGATE**

A report from Miss L Fidler, Town Clerk & RFO, regarding the possibility of a Land Train connecting Ramsgate with Broadstairs. This report was initially considered by the Town Promotion Committee, who resolved to pass the matter to the full Council for consideration.

**RESOLUTION: Council notes the proposal and correspondence received. In principle the idea merits further exploration and is referred back to the Town Promotion Committee; the Town Centre and Tourism Manager to discuss the idea with the Ramsgate Tunnels.**

275/25

**COMMITTEE MINUTES**

Council was asked to note the following minutes (for approval by the respective committees):

- (i) Planning & Infrastructure Committee 10th September 2025 Minutes 226/25-231/25).
- (ii) Asset Management Committee 10th September 2025 Minutes 232/25-237/25).
- (iii) Planning & Infrastructure Committee 1st October 2025 Minutes 238/25-245/25).

(iv) Town Promotion Committee 10th September 2025 Minutes  
226/25-231/25).

**RESOLUTION: The minutes as detailed are noted.**

**276/25**

**DATE & TIME OF NEXT MEETING**

Wednesday 26<sup>th</sup> November 2025 at 7pm.