



RAMSGATE TOWN COUNCIL

Minutes of an Ordinary Council Meeting

Venue: The Council Chamber, The Custom House, Harbour Parade, Ramsgate.
Date: Tuesday 16th November 2025 at 7pm.
Present: Councillors: Albon (Chair), Austin, Driver, Green, Hetherington, Huxley, Moore, Nixey, Ovenden, Wing and Young

Also in attendance:
Miss L Fidler, Town Clerk & RFO

308/25 **APOLOGIES**
Apologies were received and accepted from Cllr Shonk (Thanet Joint Transport Board meeting) and Cllr Young (unwell). No apologies were received from Cllrs Ara and Makinson.

309/25 **DECLARATIONS OF INTEREST**
None Declared.

310/25 **PUBLIC PARTICIPATION**
(i) **PUBLIC REQUESTS TO SPEAK**
There were no public requests to speak.
(ii) **REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**
No updates provided.

311/25 **MINUTES OF COUNCIL MEETING**
Members received the Minutes of the Ordinary Meeting of the Council held on the 26th November 2025 (Minutes 277/25 – 286/25).
RESOLUTION: The minutes were approved as a true and accurate record.

312/25 **FINANCES**
(i) Members received a report of payments 1st to 31st December 2025; the Council was asked to note the payments authorised by the Town Clerk & RFO (total: £8,675.31) and approve the payments above the threshold delegated to the Town Clerk & RFO (total: £50,934.16).
RESOLUTIONS: The payments authorised by the Town Clerk (total £8,675.31) were noted and the payments above the threshold of the Town Clerk (total £50,934.16) were approved.

- (ii) Members considered for approval the draft Regulation 13 Policy relating to administration of the Local Government Pension Scheme.
RESOLUTION: The Regulation 13 Policy was approved.

313/25

OPEN SPACES MANAGEMENT AGREEMENT

Members considered for approval the Open Spaces Management Agreement provided by Thanet District Council for various “pocket parks” that the Town Council had requested. Cllr Wing queried whether the grass at Nelson Crescent should be added; the town clerk will check.

RESOLUTION: To approve the agreement.

314/25

PRIORITIES 2025/2026 AND 2026/2027

Members received a report from Miss L Fidler, Town Clerk & RFO, and considered the proposal contained therein for the Council to become a Domestic Abuse Champion (*Tackling crime and antisocial behaviour*).

RESOLUTION: More information will be provided.

315/25

COMMITTEE MINUTES

- (i) Planning & Infrastructure Committee 3rd December 2025 (Minutes 288/25 – 293/25).
(ii) Finance & General Purposes Committee 3rd December 2025 (Minutes 294/25 – 300/25).

RESOLUTION: The minutes were noted.

316/25

CIVIC PROTOCOL

Members received a report from Mrs K Hobbs, Mayor’s Assistant, and considered the recommendation contained therein regarding the Civic robes.

RESOLUTION: The Town Sergeant to decide which robes (blue or black) are appropriate for the civic event of the day, depending on weather conditions.

317/25

UPDATES FROM THE COUNCIL’S REPRESENTATIVES ON OUTSIDE BODIES

Cllr Green gave the following updates from The Ramsgate Pride in Place Programme Board:

- A summary of the agreement with Pie Factory Music to by Ramsgate Youth Centre. Including thanks to TDC for the bridging loan that allows the funding to be available early.
- The Board need a Chair and if there are no volunteers from within the Board a volunteer from the community will be sought.

318/25

CONFIDENTIAL: RADFORD HOUSE

- (i) It was recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

RESOLUTION: To exclude the press and public for the following item of business.

- (ii) Members received a written report from Miss L Fidler, Town Clerk & RFO, and consider the proposal contained therein to appoint a surveyor for the redevelopment project.

RESOLUTIONS:

a. As per Financial Regulation 19.2 (*Council may suspend regulations by resolution, with reasons and risk assessment recorded*), members resolved to suspend Financial Regulations 5.10 “*Requirement for at least three fixed-price quotes for contracts over £3,000*”.

b. The risk assessment was noted, and Urban Surveying & Design Ltd were appointed as per quote 3875A

c. The Town Clerk, in conjunction with the Chair (Cllr Albon) and Radford House lead (Cllr Nixey) are delegated the authority to authorise any expenditure within the pre-approved Radford House design team budget, including M&E Consultant.

d. Existing design team contracts will now be concluded, except for the Quantity Surveyor who will be asked to re-quote.

319/25

DATE & TIME OF NEXT MEETING

Wednesday 28th January 2026 at 7pm.