



## **RAMSGATE TOWN COUNCIL**

### **Minutes of the Amenities and Environment Committee**

**Venue:** Virtually by Microsoft Teams – By virtue of the COVID-19 Pandemic Emergency.

**Date:** Wednesday 28 October 2020.

**Present:** Councillors; Campbell, Green, Hetherington, Knight, Moore, Nixey, L Piper, S Piper, Wing and Young.

Also in attendance; Miss E. Richford – Deputy Town Clerk (RFO) and D Williams - Digital Communications and Marketing Officer.

053 **APOLOGIES**

Apologies were received from Cllrs Ara and Huxley.

054 **DECLARATIONS OF INTEREST**

None declared.

055 **MINUTES**

The minutes of the meeting held on 23 October 2019 (minutes 127 to 132) were agreed as a true record.

Proposed by Cllr Campbell and seconded by Cllr Green.

**RESOLVED**

056 **ALLOTMENTS REPORT**

The committee considered the report from the Allotments Officer.

The Allotment Officer asked that it was noted in the minutes how appreciative she is of all the Site Representatives help during the lockdown period. All Site Reps helped to keep the sites safe and ensure the rules during that time were adhered to.

The following decisions were agreed;

**Rule on size of structures on Quarter plots**

Proposed by Cllr Knight, seconded by Cllr Campbell that;

**Update rule 8 to include:**

For quarter plots a secure tool shed no larger than (3x2) 0.87m x 0.56m is permitted plus a polytunnel not larger than 2.5m x 2m and the height to be no more than 2m.

**RESOLVED**

**Residency qualification**

Proposed by Cllr Campbell, seconded by Cllr S Piper that;

**Update rule 24 to read**

**Residency qualification**

*All applicants for allotment tenancies in Ramsgate Town Council allotment sites will need to show that they reside within the Parish boundaries of Ramsgate, for the majority of any year. Applicants who deliberately misrepresent their application can suffer summary termination of their tenancy.*

*On renewal of tenancy / payment of fees all tenants to produce evidence of residency in Ramsgate either in person, post or electronically.*

**RESOLVED**

Committee noted this would only apply to tenancies signed under Ramsgate Town Council. There are a small number of plot holders which were inherited from TDC who do live outside Ramsgate. Council agreed at the time of handover to allow them to keep their plots, as this was the policy back in TDC days.

**New Rule : Community Groups**

Proposed by Cllr Campbell, seconded by Cllr L Piper that;

When requesting to be added to the waiting list, the following details are required:

Registered address in Ramsgate.

Copy of constitution.

Tenancy to be in the name of the Chairperson.

How many members are in the group.

What the plot will be used for.

How many people will be using the plot – to be limited.

Committee to then be requested to consider the application and agree that the community group can be placed on the waiting list and offered a plot when their time comes.

If the named Chairperson for the Community Group leaves, committee to agree for the tenancy to be moved to the new Chairperson.

**RESOLVED**

**Chilton Lane West Trees**

Proposed by Cllr Wing, seconded by Cllr Green that;

The trees to remain in situ until a Technician has been trained in tree surgery. The Technician then to decide whether the trees may be reduced in size if appropriate. If it is decided that the tree/s should be removed then other trees or native hedgerow should be planted in a more appropriate place on site to replace the lost tree/s.

RESOLVED

CCTV for Chilton Lane East Allotment site main gate

Proposed by Cllr Campbell, seconded by Cllr S Piper that;

A budget of up to £650.00 to be spent on installation of CCTV to the main gate area of the Chilton Lane East allotment site. This to include 3 night sensitive cameras linked to an approved monitoring system.

057 **AMENITIES COMMITTEE BUDGET 2021-22**

The committee considered the report from the Deputy Town Clerk (RFO) and the Committee **recommendations** to the Finance and General Purposes Committee, for its budget meeting to be held on 27 January 2021 are;

Civic Budget

Proposed by Cllr Knight, seconded by Cllr Campbell that;

The Amenities Committee recommendation to the Finance & General Purposes Committee that the Civic Budget 2021-22 remains at £15,000.00.

RESOLVED

Allotments Expenditure Budget

Proposed by Cllr Knight, seconded by Cllr Campbell that;

The Amenities Committee recommendation to the Finance & General Purposes Committee that the Allotment Expenditure Budget 2021-22 remains at £18,000.00.

RESOLVED

Allotments Income Budget – plot and water fees

Proposed by Cllr Knight, seconded by Cllr Campbell that;

The Amenities Committee recommendation to the Finance & General Purposes Committee that the Allotment plot and water fees remain at £22.00 for a quarter plot; £44.00 for a half plot and £88.00 for a whole plot for 2021-22.

RESOLVED

Decorative Lighting Budget

Proposed by Cllr Knight, seconded by Cllr Campbell that;

The Amenities Committee recommendation to the Finance & General Purposes Committee that the Decorative Lighting Budget 2021-22 is increased by 1% to £26,785.00.

RESOLVED

Town Improvements Budget

Proposed by Cllr Green, seconded by Cllr Hetherington that;

The Amenities Committee recommendation to the Finance & General Purposes Committee that the Town Improvements Budget 2021-22 remains at £60,000.00.

RESOLVED

058 **TOWN CLERK'S REPORT**

Proposed by Cllr Campbell, seconded by Cllr L Piper that;

The Technicians look at the embankment in the Red Arrows Club / Newington Road area and cut back the brambles and undergrowth regularly.

RESOLVED

The Chairman closed the meeting at 7.50 pm.