



Dear Councillor,

I hereby invite you to attend a Finance & General Purposes Committee Meeting to be held in the Council Chamber, Customs House, on Wednesday 26th January 2022 at 7pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & Responsible Finance Officer

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Finance and General Purposes Committee

Venue: The Council Chamber, The Custom House, Harbour Parade

Membership: Members of the Committee

Date: Wednesday 26th January 2021

Time: 7pm

1. APOLOGIES

To receive and approve any apologies for absence from Members of the Committee.

2. DECLARATIONS OF INTEREST

To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

3. MINUTES

- (i) Approve the minutes of the Ordinary meeting of the Finance & General Purposes Committee held on 6th October 2021 (minutes 105/21 to 113/21) as a true record. Only questions of record may be considered.
- (ii) Approve the minutes of the Extra-Ordinary meeting of the Finance & General Purposes Committee held on 22nd December 2021 (minutes

172/21 to 176/21) as a true record. Only questions of record may be considered.

4. FINANCE

- (i) To receive and approve a draft Reserves Policy.
- (ii) To receive and approve a draft all-purpose grant application form, that is intended for use in relation to all funding streams.
- (iii) To receive a report from Miss E Richford, Deputy Town Clerk, on the 3rd Quarter Accounts for the 2021/2022 Financial Year.

5. BUDGET SETTING 2022/2023

To receive a draft budget for 2022/2023 and a report including notable variances for consideration. The Committee is asked to confirm a draft budget and precept, for approval by the Council at a meeting on the 2nd February 2022. NB. The deadline for submission of the Precept to Thanet District Council is 10th February 2022, so that the relevant papers can be prepared and dispatched in time for the TDC Council meeting on 24th February 2022.

6. CONFIDENTIAL MATTERS

(i) **EXCLUSION OF THE PUBLIC & PRESS**

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **RENTAL INCOME**

To receive a written report from Miss E Richford, Deputy Town Clerk, regarding rental income at The Custom House, and consider how to proceed with the matter detailed therein.

(iii) **HUMAN RESOURCES**

a) To receive a report from Mr D Williams, Digital Communications and Marketing Officer, regarding the receipt of Apprenticeship Payment Scheme funding and consider the virement contained therein.

b) To receive a written report from Miss L Fidler, Town Clerk & RFO, regarding TOIL accrued for weekend working.

7. DATE & TIME OF NEXT MEETING

6th April 2022 at 7pm