



Dear Councillor,

I hereby invite you to attend a Finance & General Purposes Committee Meeting to be held in the Council Chamber, The Custom House, on Wednesday 2nd October 2024 at 7.00pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & Responsible Finance Officer

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Finance and General Purposes Committee
Venue: The Council Chamber, The Custom House, Harbour Parade
Membership: Cllrs Green (Chair), Albon, Austin, Crittenden, Driver, Hetherington, Hudson, Makinson and Young
Date: Wednesday 2nd October 2024
Time: 7pm

1. **APOLOGIES**
To receive and approve any apologies for absence from Members of the Committee.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **MINUTES**
 - (i) Approve the Minutes of the Ordinary meeting of the Finance & General Purposes Committee held on 15th May 2024 (minutes 105/24 to 116/24) as a true record.
 - (ii) Approve the Minutes of the Extra-Ordinary meeting of the Finance & General Purposes Committee held on 11th September 2024 (minutes 197/24 to 200/24) as a true record.
Only questions of record may be considered.
4. **ACCOUNTS & BUDGETS**
To receive and note:

- (i) Financial Comparison – Income and Expenditure to 26th September 2024.
- (ii) Financial Statement – Cashbook to 26th September 2024.
- (iii) To receive a report from Miss L Fidler, Town Clerk & RFO, and consider the possible virements contained therein.

5. SUB-COMMITTEES

To receive and consider the draft terms of reference for a Property Management Sub-Committee, as proposed by Cllr Green.

6. CUSTOM HOUSE: ROOM HIRE

To receive a written report from Miss L Fidler, Town Clerk & RFO, and consider the questions asked therein regarding room hire at the Custom House.

7. 2025/2026 BUDGET

- (i) To consider and approve a Draft Reserves Policy.
- (ii) To receive a written report from Miss L Fidler, Town Clerk & RFO, regarding budget setting for 2025/2026 and give guidance on how to proceed.

8. ANNUAL ARBORICULTURAL CONDITION REPORT

To receive the annual Arboricultural Condition Report (a health & safety tree inspection) and note the recommendations contained therein; quotes will now be sought to undertake the necessary remedial work.

9. HARBOUR STREET GATE

To receive a written report from Mrs M Morgan, Technician Manager, providing an update on management of the Harbour Street Gate, and consider the recommendations contained therein.

10. ALLOTMENT COUNCILLOR(S)

To consider whether to nominate one or two councillors to focus on allotment matters, working with the Allotment Officer (i.e. attending site visits when available, and being aware of disputes).

11. CLIMATE CHANGE TASK GROUP

- (i) To receive and note the Minutes of the Climate Change Task Group Meeting held on 29th May 2024.
- (ii) To receive and note the Minutes of the Climate Change Task Group Meeting held on 31st July 2024.
- (iii) To receive and note the Minutes of the Climate Change Task Group Meeting held on 20th September 2024.
Members are also asked to consider and approve the following Recommendations from the Group (as per the minutes):
 - a. Recommend to the Finance and General Purposes Committee that EPC certificates are purchased to evaluate the resident's properties in preparation for the Energy Saving Trials.
 - b. Recommend to the Finance and General Purposes Committee to investigate a temporary location for the Town Shed, as it will have outgrown Radford House. Potentially using money obtained from the SEK Group.

12. **DATE & TIME OF NEXT MEETING**

Wednesday 22nd January 2025 at 7pm.

NB. An extra-ordinary meeting to review the draft budget will be called in November.