



Dear Councillor,

I hereby invite you to attend an Extraordinary Finance & General Purposes Committee Meeting to be held in the Council Chamber, The Custom House, on Tuesday 3rd December 2024 at 7.00pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & Responsible Finance Officer

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Finance and General Purposes Committee
Venue: The Council Chamber, The Custom House, Harbour Parade
Membership: Cllrs Green (Chair), Albon, Austin, Crittenden, Driver, Hetherington, Hudson, Makinson and Young
Date: Tuesday 3rd December 2024
Time: 7pm

1. **APOLOGIES**
To receive and approve any apologies for absence from Members of the Committee.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **ACCOUNTS & BUDGETS**
To consider a draft budget for 2025/2026, along with a note of variances, and consider what changes need to be made prior to consideration and approval by the Council.
4. **POLICY & PROCEDURES**
 - (i) To consider and approve a draft Environment Policy as proposed by the Climate Change Task Group.
 - (ii) To consider and approve three related HR documents:
 - a) Appraisal Scheme.
 - b) Recognition & Reward Scheme.

- c) Staff satisfaction survey.
- (iii) To receive a draft Staff Volunteer Day policy and consider if this is something the Council would like to implement.

5. CONFIDENTIAL ITEM: CUSTOM HOUSE RENT REVIEW

- (i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.
- (ii) To receive a report from Miss L Fidler, Town Clerk & RFO, regarding the Custom House rent review. It is recommended that this matter be considered confidentially, due to the rent negotiation to be discussed.

6. DATE & TIME OF NEXT MEETING

Wednesday 22nd January 2025 at 7pm.