



Dear Councillor,

I hereby invite you to attend an Extraordinary Meeting of the Town Council to be held in the Council Chamber, The Custom House, on Wednesday 7<sup>th</sup> June 2023 at 7pm for the purpose of transacting the following business.

Yours sincerely,

*Laura Fidler*

Town Clerk & Responsible Finance Officer

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**RAMSGATE TOWN COUNCIL**  
**AGENDA**

**Meeting:** Full Council

**Venue:** The Council Chamber, The Custom House, Harbour Parade, Ramsgate, CT11 8LP

**Membership:** All Councillors

**Date:** Wednesday 7<sup>th</sup> June 2023 at 7pm

**1. APOLOGIES**

To receive and approve apologies for absence from Members of the Council.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

**3. DECLARATION OF ACCEPTANCE OF OFFICE BY COUNCILLORS**

To receive and confirm all declarations of acceptance have been signed.

**4. PUBLIC PARTICIPATION**

**(i) PUBLIC REQUESTS TO SPEAK**

To be in writing prior to the meeting. Three questions in total permitted and a maximum of 15 minutes overall to be spent on this item.

**(ii) REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**

NB. Updates received at the meeting can only be noted.

5. **MINUTES OF COUNCIL MEETINGS**

To approve the following Minutes :

(i) 17<sup>th</sup> May 2023 – Annual Town Council Meeting

Only questions of record may be considered

6. **PLANNING APPLICATIONS**

To consider the following applications, that have been called in by Members of the Council:

1) **F/TH/23/0501 – Savers Health and Beauty, 36 High Street**

2) **FH/TH/23/0574 – 83 West Cliff Road, CT11 9NS**

3) **F/TH/22/0769 – The Royal, 51 Harbour Parade**

A report containing further information about each application is attached; along with a list of the applications that have not been called in.

7. **NEIGHBOURHOOD PLAN**

To receive the following documentation:

(i) Ramsgate NP Screening & Regulation 14 Consultation Notes (author D. Chetwyn of Urban Vision)

(ii) Ramsgate Screening NP V3.8 March 2023

(iii) UVE Ramsgate Heritage Report Update Nov 2022

Members are asked to consider whether the Neighbourhood Plan is ready for submission to Thanet District Council; to consider whether full Strategic Environmental Assessment (SEA) or Habitat Regulations Assessment (HRA) is required. Mr Chetwyn of Urban Vision Enterprise CIC has volunteered to meet with members to answer questions and explain where the Plan is in the overall process, including next steps.

8. **COMMITTEES & SCHEME OF DELEGATION**

To receive a report from the Town Clerk regarding Committees and the Scheme of Delegation, and confirm the necessary arrangements for the ensuing year.

9. **FINANCES (INCL. GRANTS)**

(i) To receive a report of payments; the Council is asked to note the payments authorised by the Town Clerk & RFO (total: £26,885.28) and approve the payments above the threshold delegated to the Town Clerk & RFO (total: £141,288.26).

(ii) To consider a report from the Deputy Town Clerk & FO on the:  
**Events Fund applications:** Ramsgate Town Carnival – returning for re-consideration if Council agrees; Ramsgate Youth Football Club; Royal Temple Yacht Club; Ramsgate Montefiore Heritage and Ramsgate Royal British Legion; and to decide on funding awards.  
**Ramsgate Fund applications:** Stage Door Arts CIC; Carson Parkin-Fairley; Screaming Alley CIC; Heritage Lab CIC; Mischievous Theatre CIC; and Friends of Spencer Square and to decide on funding awards.

(iii) To confirm the bank account signatories for the coming year / term of office (as the Council wishes); currently Cllrs Albon, Austin, Nixey & Green.

(iv) To receive and note the NALC document “LTN 33 | Councillors’ Allowances” and consider if the Basic Parish Allowance to members should be paid for the ensuing year / term of office (as the Council wishes); the Council’s budget for 2023/2024 does include the necessary funds (£600 per councillor and £1200 for the Chair).

10. **CONFIDENTIAL MATTERS**

(i) **EXCLUSION OF THE PUBLIC & PRESS**

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **STAFF EXTRAORDINARY PAYMENT**

To receive a report from Miss L Fidler, Town Clerk, and consider the motion contained therein from the Chair and F&GP Chair. It is recommended that this matter be considered confidentially due to the staff health matters contained therein.

11. **DATE & TIME OF NEXT MEETING**

Wednesday 28<sup>th</sup> June 2023 at 7pm.