



Dear Councillor,

I hereby invite you to attend an Ordinary Meeting of the Town Council to be held in the Council Chamber, The Custom House, on Wednesday 25th May 2022 at 7pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & Responsible Finance Officer

RAMSGATE TOWN COUNCIL
AGENDA

Meeting: Full Council

Venue: The Council Chamber, The Custom House, Harbour Parade, Ramsgate, CT11 8LP

Membership: All Councillors

Date: Wednesday 25th May 2022 at 7pm

1. APOLOGIES

To receive and approve apologies for absence from Members of the Council.

2. DECLARATIONS OF INTEREST

To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

3. PUBLIC PARTICIPATION

(i) PUBLIC REQUESTS TO SPEAK

To be in writing prior to the meeting. Three questions in total permitted and a maximum of 15 minutes overall to be spent on this item.

(ii) REPORT FROM DISTRICT COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE

(iii) REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE

NB. Updates received at the meeting can only be noted.

4. MINUTES OF COUNCIL MEETINGS

To approve the following Minutes :

- (i) 5th May 2021 – Annual Town Council Meeting
- (ii) 29th September 2021 – Radford House and Custom House Committee
- (iii) 3rd November 2021 – Extraordinary Council Meeting
- (iv) 22nd December 2021 – Extraordinary Radford House and Custom House Committee
- (v) 2nd February 2022 – Council Meeting
- (vi) 23rd February 2022 – Extraordinary Council Meeting
- (vii) 17th March 2022 – Extraordinary Council Meeting
- (viii) 23rd March 2022 – Amenities and Environment Committee Meeting
- (ix) 27th April 2022 – Extraordinary Council Meeting
- (x) 4th May 2022 – Annual Town Council Meeting

Only questions of record may be considered

5. POLICY & PROCEDURES

- (i) To reconfirm the Standing Orders for the ensuing council year; there are no amendments recommended by the Clerk.
- (ii) To reconfirm the Financial Regulations for the ensuing council year; there are no amendments recommended by the Clerk.
- (iii) To consider and approve a draft “Grant Awarding Policy”.
- (iv) To consider and approve a draft “Advisory Note: The Role of Council Representatives on Outside Bodies”

6. COMMITTEES

- (i) To consider and approve the draft General Terms for Committees, that are intended to inform the working of all Standing Committees of the Council.
- (ii) To consider and approve the draft Finance & General Purposes Committee Terms of Reference; the Chair, Vice Chair and Members need to also be confirmed.
- (iii) To consider and approve the draft Planning & Infrastructure Committee Terms of Reference; the Chair, Vice Chair and Members need to also be confirmed.
- (iv) To consider and approve the draft Town Promotion Committee Terms of Reference; the Chair, Vice Chair and Members need to also be confirmed.
- (v) To consider and approve the draft Radford House Working Group Terms of Reference; the Chair, Vice Chair and Members need to also be confirmed.

7. REPRESENTATION ON OUTSIDE BODIES

- (i) To consider a request from the Ramsgate Society to nominate a representative to join the Clock House Project Working Group.
- (ii) To nominate two representatives for Kent Association of Local Councils (currently Cllrs Hetherington & Nixey).
- (iii) To nominate one representative for the Kent & Medway CCG Primary Care Network (currently Cllr Hetherington).
- (iv) To nominate one representative for the Ramsgate Event Organisers group (currently Cllr Green)
- (v) To nominate the Council’s representatives on the Neighbourhood Plan Steering Group (no limit on numbers, currently Cllrs Austin & Makinson)

8. FINANCES (INCL. GRANTS)

- (i) To receive a report of payments; the Council is asked to note the payments authorised by the Town Clerk & RFO and approve the payments above the threshold delegated to the Town Clerk & RFO.

- (ii) To receive and consider a quote from Lumalite Ltd for work that is necessary to complete Anchor Point Testing throughout the town.
- (iii) To consider a request from the Citizen's Advice Bureau to re-purpose the Council's grant for 2022/2023.
- (iv) To receive and consider a quote from Youngs Nurseries, including an explanatory report from the Town Clerk & RFO
- (v) To receive and consider an Events Fund application from the Association of Dunkirk Little Ships.

9. CONFIDENTIAL MATTERS

(i) **EXCLUSION OF THE PUBLIC & PRESS**

It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **JUBILEE FOREST**

To receive and consider a confidential report from the Town Clerk & RFO regarding different possibly Jubilee Forest sights and consider how to proceed. It is recommended that this item be considered confidentially due to three of the potential sites being in private ownership and the potential negotiation to be discussed.

(iii) **FREE ACCESS WIFI**

To consider a report from the Town Clerk & RFO detailing a proposal from the district council, in which support for free access Wi-Fi in the town centre is sought. It is recommended that this item be considered confidentially due to the quote contained therein, obtained by TDC, that RTC does not have permission to make public.

(iv) **RADFORD HOUSE PROJECT MANAGEMENT**

To receive and approve the contract for Radford House Project Management. It is recommended that this matter be considered confidentially due to the negotiation of terms contained therein.

10. DATE & TIME OF NEXT MEETING

Wednesday 29th June 2022 at 7pm