



Dear Councillor,

I hereby invite you to attend an Ordinary Meeting of the Town Council to be held in the Council Chamber, The Custom House, on Wednesday 26<sup>th</sup> July 2023 at 7pm for the purpose of transacting the following business.

Yours sincerely,

*Laura Fidler*

Town Clerk & Responsible Finance Officer

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## **RAMSGATE TOWN COUNCIL** **AGENDA**

**Meeting:** Full Council

**Venue:** The Council Chamber, The Custom House, Harbour Parade, Ramsgate, CT11 8LP

**Membership:** All Councillors

**Date:** Wednesday 26<sup>th</sup> July 2023 at 7pm

**1. APOLOGIES**

To receive and approve apologies for absence from Members of the Council.

**2. DECLARATIONS OF INTEREST**

To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.

**3. PUBLIC PARTICIPATION**

**(i) PUBLIC REQUESTS TO SPEAK**

To be in writing prior to the meeting. Three questions in total permitted and a maximum of 15 minutes overall to be spent on this item.

**(ii) REPORT FROM COUNTY COUNCILLORS ON MATTERS DIRECTLY RELATED TO RAMSGATE**

NB. Updates received at the meeting can only be noted.

**4. MINUTES OF COUNCIL MEETINGS**

To approve the following Minutes:

(i) 28<sup>th</sup> June – Ordinary Meeting

Only questions of record may be considered

**5. POLICY & PROCEDURES**

(i) To consider and approve a revised Protocols & Procedures for the Mayor of Ramsgate; as proposed by the Mayor's PA and Town Sergeant in conjunction with the Mayor.

(ii) To receive and note the "Ward Allowances Guidance December 2021" and consider whether the Allowance should continue to roll-over across the four years in office, or whether it should be spent each year.

**6. REPRESENTATION ON OUTSIDE BODIES**

(i) To nominate two representatives for the Thanet Area Group (currently Cllr Green).

**7. FINANCES (INCL. GRANTS)**

(i) To receive a report of payments; the Council is asked to note the payments between 23<sup>rd</sup> June and 21<sup>st</sup> July 2023 authorised by the Town Clerk & RFO (total: £17,820.63) and approve the payments above the threshold delegated to the Town Clerk & RFO (total: £23,842.35).

(ii) To receive a report from Miss E Richford and consider the grant applications contained therein from; Events fund: Starlings Support CIC and Looping the Loop CIC. The Ramsgate Fund: Kent Film Foundation; Montefiore Tennis Club and Brunswick Court Residents Gardening Group.

(iii) To receive a quote from Pear Technology for a Digital Mapping System to for the entire ward, with specific mapping of the allotment sites. An example of this software in action can be found at <https://www.folkestone-tc.gov.uk/Assets/40982.aspx>. It is envisaged that this software will assist with planning matters, a tree audit, allotment inspections, etc. And TDC and KCC assets can be added as a 'layer'. This cost could be shared across the Allotment budget and New Project Contingency budget.

**8. PROJECT SUPPORT**

**(i) THANET DISTRICT COUNCIL : CLOCK HOUSE PROJECT**

To consider a request to write a letter of support in respect of The Clock House Project (a Levelling Up Fund project), to be used when applying for grants. The key aims of this project are:

- Restoration of a key heritage building in Ramsgate Royal Harbour (Listed Grade 2\* and on the Historic England Buildings at Risk List)
- Increasing the quality of heritage interpretation available in the town
- Widening audiences that participate in heritage related activities
- Recording and exploring the unique stories of Ramsgate and its maritime history
- Maritime Museum acting as a gateway to other heritage opportunities in the town.

A copy of the latest "Exhibition Concepts July 2023" are included with the agenda.

(ii) **HERITAGE LAB CIC : ART INSTALLATION PARTNERSHIP WITH HS1 AT ST PANCRAS INTERNATIONAL**

To receive a written report from Miss L Fidler and consider how to proceed with the proposal detailed therein from Heritage Lab CIC.

9. **SUMMER FACILITIES AT WESTERN UNDERCLIFF**

To receive a report from Miss L Fidler regarding the provision of seasonal portaloos at the Western Undercliff and consider if this proposal should be financed from the "New Project Contingency" and / or "Ward Allowances" budgets.

10. **PLANNING & INFRASTRUCTURE: NEIGHBOURHOOD PLAN**

Following the meeting with Mr D Chetwyn at 6pm on the 26<sup>th</sup> July, Members are asked if there are any actions to take before the Neighbourhood Plan is returned to the members for approval by the Planning & Infrastructure Committee (the next step being submission to TDC; to ascertain if a full Strategic Environmental Assessment (SEA) or Habitat Regulations Assessment (HRA) is required.

11. **TOWN PROMOTION: PALMS**

To receive a written report from Miss L Fidler and consider how to proceed with the project detailed therein.

12. **DATE & TIME OF NEXT MEETING**

Wednesday 30<sup>th</sup> August 2023 at 7pm (only if required).