



Dear Councillor,

I hereby invite you to attend an ordinary Meeting of the Asset Management Committee to be held in the Council Chamber, The Custom House, on Wednesday 10th September at 7.30pm (at the conclusion of the Planning & Infrastructure Committee Meeting) for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & RFO

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Asset Management Committee
Venue: The Council Chamber, The Custom House, Harbour Parade
Membership: All Councillors
Date: Wednesday 10th September 2025
Time: 7.30pm

1. **APOLOGIES**
To receive and approve any apologies for absence from Members of the Committee.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **MINUTES**
To approve the minutes of the meeting of the Asset Management Committee held on 10th June 2025 (minutes 138/25 – 045/25) as a true record. Only questions of record may be considered.
4. **ALLOTMENTS**
To receive a written report from Mrs M Nash, Allotment Officer, and consider the following matters:
 - (i) Allotments Waiting List Update.
 - (ii) WhatsApp Guidance Review.
 - (iii) Dedicated Allotments Councillor – a suggestion from allotment sites.

- (iv) Rules for trail cameras.
- (v) Rules around cultivation – a suggestion from allotment sites.
- (vi) Rules around incinerator fires on allotments.
- (vii) Updating of the Appeals Procedure.
- (viii) National Allotments Society Training Update

5. CONFIDENTIAL ITEMS

(i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **CUSTOM HOUSE**

To receive writing reports from Miss L Fidler, Town Clerk & RFO, and consider how to proceed with the following matters:

- a. RNLI Lease.
- b. Wandering Hut Lease and other questions.
- c. Brickwork repairs.

It is recommended that items a. and b. be considered confidentially due to the lease negotiations, and item c. due lease requirements and quote contained therein.

(iii) **RADFORD HOUSE**

- a. To receive a written report from Miss L Fidler, Town Clerk & RFO, providing an update on various matters relating to Radford House.
- b. To receive a written report with proposal from the Chair, Vice Chair and Town Clerk with a new proposal for how to progress refurbishment of Radford House.
It is recommended that these matters be considered confidentially due to the potential contract re-negotiations with the design team.

6. DATE & TIME OF NEXT MEETING

Wednesday 11th February 2026 at 7pm.