



Dear Councillor,

I hereby invite you to attend an ordinary Meeting of the Asset Management Committee to be held in the Council Chamber, The Custom House, on Tuesday 10th June 2025 at 7.00pm for the purpose of transacting the following business.

Yours sincerely,

Laura Fidler

Town Clerk & RFO

RAMSGATE TOWN COUNCIL **AGENDA**

Meeting: Asset Management Committee
Venue: The Council Chamber, The Custom House, Harbour Parade
Membership: All Councillors
Date: Tuesday 10th June 2025
Time: 7pm

1. **APOLOGIES**
To receive and approve any apologies for absence from Members of the Committee.
2. **DECLARATIONS OF INTEREST**
To receive declarations of interest in respect of items on the agenda. Councillors are reminded to declare any dispensations granted.
3. **MINUTES**
To approve the minutes of the meeting of the Asset Management Committee held on 22nd January 2025 (minutes 006/25 – 011/25) as a true record. Only questions of record may be considered.
4. **ALLOTMENTS**
To receive a written report from Mrs M Nash, Allotment Officer, and consider the following matters:
 - (i) Current Allotments Waiting List Update.
 - (ii) Allotment Site Representatives Update.
 - (iii) Allotment Communication Guidance with Corresponding Amendment to the Site Representative Role Document and Rules.
 - (iv) Adoption of a Volunteer Agreement.

(v) Allotment Listing, Fee Changes and Credit.

5. CUSTOM HOUSE

(i) To receive and note a verbal update from Miss L Fidler, Town Clerk, and RFO, regarding the current external repairs.

(ii) To receive a written report from Miss L Fidler, Town Clerk & RFO, and consider the quote contained therein for lighting protection system modifications.

6. TECHNICIANS DEPOT

To note that the office space for the Technician's at the Port is no longer available, and temporary portacabins are now to be considered.

7. CONFIDENTIAL ITEMS

(i) It is recommended that under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), the public and accredited representatives of newspapers be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

(ii) **RADFORD HOUSE**

a. To receive and note the Radford House Fire Strategy Review as prepared by Elev8 Fire Engineering.

b. To receive and consider a proposal from Neat Studio (the council's architect) with how to progress with following receipt of the Fire Strategy.

c. To receive a verbal update following a meeting with Thanet District Council's Conservation Officer and Building Control to discuss the Fire Strategy and architect's recommendations; this meeting will take place on Friday 6th June 2025, after the agenda has been issued. It is recommended that the above matters be considered confidentially due to the negotiation with the Council's architect to be discussed.

(iii) **14 CLIFF TOP SHELTERS**

To receive a written update from Miss L Fidler, Town Clerk & RFO, and consider how to proceed with the proposed lease for the fourteen cliff top shelters.

8. DATE & TIME OF NEXT MEETING

Wednesday 10th September 2025 at 7pm.